

PLACEMENT REPORT FOR FOSTER HOME RECORD INSTRUCTIONS:

A. PURPOSE: This form is to provide a continuous record of children placed in a particular foster home.

B. NUMBER OF COPIES AND DISTRIBUTION: One copy of the form should be stapled on the inside of the case record of the foster family. When one form is filed, leave it on the case record and staple a new form on top of it.

C. INSTRUCTIONS FOR COMPLETION: The name and address of the foster parents should be entered in the top section of the form.

Information should be entered for each child who is in the foster home at the time of placement.

Child's Name - Enter the complete name of the child who is placed.

Date Placed - Enter the month, date and year the child is placed for the first time or replaced in this foster home.

Type of Home - Enter the type of foster home in which the child is placed.

Rate of Board - Enter the rate of board payment for this child dependent upon age.

Paid By - Enter the method of payment for the foster care of this child.

Date Removed - When the child is removed from the home, enter the month, date and year of removal.